

WRITTEN EXAMINATION

FOR THE

2018 NATIONAL FFA

CONDUCT OF CHAPTER MEETINGS

FFA LEADERSHIP DEVELOPMENT EVENT

WRITTEN BY

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NAME (Print in CAPITAL letters): _____ / _____ STATE: _____
FIRST LAST

ADVISOR NAME (Print in CAPITAL letters): _____

DIRECTIONS:

DO NOT OPEN THIS TEST UNTIL DIRECTED BY THE EXAM PROCTOR.

Read each question carefully and place the one, **best** answer in the blank to the left of each question. Then transfer the answer to the computer answer sheet. If the class of a specific motion is not named for a question, it belongs to the class as listed in the permissible motions list in the rules for this Leadership Development Event. You will be allowed 30 minutes to complete the test. Remember to answer all 25 questions.

- _____ 1. **An FFA member at a regular chapter meeting who wishes to second a *Main Motion* must:**
- A. Make the second before debate begins.
 - B. Have their name recorded in the minutes of the meeting as the seconder of the *Main Motion*.
 - C. Be in favor of the motion he/she seconds.
 - D. Be recognized by the president before offering a second.
- _____ 2. **The motion to *Postpone Indefinitely* can be used to:**
- A. Test the strength or support of a motion.
 - B. Avoid a direct vote on a motion.
 - C. Allow extra debates on the merits of the main motion without extending the limits of debate.
 - D. All of the above are correct.
- _____ 3. **Which motion below may interrupt a speaker and does not require a second?**
- A. *Parliamentary Inquiry*
 - B. *Previous Question*
 - C. *Amend*
 - D. *Postpone to a Certain Time (or Definitely)*
- _____ 4. **Immediately after a *Main Motion* “that our chapter have a picnic” is made and seconded, the president says:**
- A. “It has been properly moved and seconded that our chapter have a picnic. Is there any debate?”
 - B. “Is there any debate on our chapter having a picnic?”
 - C. “It is moved that our chapter have a picnic. Are there any amendments?”
 - D. “It is moved and seconded that our chapter have a picnic. Is there any debate?”
- _____ 5. **Which motion below requires a second, is debatable but not amendable, and can only be applied to a *Main Motion*?**
- A. *Postpone to a Certain Time or Definitely*.
 - B. *Postpone Indefinitely*.
 - C. *Amend*.
 - D. *Recess (Privileged)*.
- _____ 6. **The motion that allows a member to ask an urgent question regarding the rights and privileges of the assembly is:**
- A. *Raise a Point of Privilege Question*.
 - B. *Raise a Parliamentary Privilege Question*.
 - C. *Raise a Question of Privilege*.
 - D. *Raise a Privileged Previous Question*.
- _____ 7. **The motion to _____, when moved when business is pending, is classified as a privileged motion and is not debatable.**
- A. *Recess*
 - B. *Amend*
 - C. *Postpone Indefinitely*
 - D. Call for a *Division of the Assembly*
- _____ 8. **Assume there are 45 FFA members attending a chapter meeting. If 33 members cast a vote, what is the minimum vote required to adopt the *Previous Question*?**
- A. 17
 - B. 22
 - C. 23
 - D. 30
- _____ 9. **Which of the following statements is true regarding the subsidiary motion to *Amend*?**
- A. A two-thirds vote is required to adopt it.
 - B. It may be amended.
 - C. It can be classified as an incidental motion.
 - D. It may be applied to the subsidiary motion, *Postpone Indefinitely*.
- _____ 10. **A *Division of the Assembly* is a demand of a single member and requires a:**
- A. Voice vote.
 - B. Vote by a show of hands.
 - C. Rising counted vote.
 - D. Rising vote.

- _____ 11. **Each day, an FFA member may speak on a *Main Motion*:**
- A. Two times for ten minutes each time.
 - B. One time for five minutes.
 - C. Any time the member can obtain the floor.
 - D. Two times for five minutes each time.
- _____ 12. **Which one of the following motions may not interrupt a speaker?**
- A. *Raise a Question of Privilege*
 - B. *Division of the Assembly*
 - C. *Postpone to a Certain Time (or Definitely)*
 - D. *Parliamentary Inquiry*
- _____ 13. **Which statement below best describes subsidiary motions?**
- A. Deal with special matters of immediate or overriding importance to the business of the assembly
 - B. Relate to the pending business and must be decided immediately
 - C. Aid the assembly in handling or disposing of a *Main Motion*
 - D. Introduce new business to the assembly
- _____ 14. **Which of the following is a true statement regarding the motion to *Postpone to a Certain Time (or Definitely)*?**
- A. It always requires a majority vote in order to be adopted.
 - B. It is used to kill a *Main Motion*.
 - C. It requires a unanimous vote to be adopted.
 - D. Depending on its form, it may require a majority vote or a two-thirds vote to be adopted.
- _____ 15. **Which motion below has the highest precedence?**
- A. *Main Motion*
 - B. *Previous Question*
 - C. *Postpone to a Certain Time (or Definitely)*
 - D. *Commit or Refer*
- _____ 16. **If there is a tie vote on an amendment, the result is the:**
- A. Amendment is not adopted.
 - B. Amendment is adopted.
 - C. Vote is automatically retaken on the amendment.
 - D. President is required to vote to break the tie on the amendment.
- _____ 17. **A *Main Motion* is open for debate at an FFA chapter meeting immediately after:**
- A. It is made by a member.
 - B. It is stated by the chair.
 - C. A second is made by a member in favor of the motion.
 - D. A member is recognized by the chair to make a *Main Motion*.
- _____ 18. **Which one of the following motions may be made without obtaining recognition from the president at an FFA chapter meeting?**
- A. *Amend* (if applied to *Postpone Indefinitely*).
 - B. *Main Motion*.
 - C. *Commit or Refer* (when amended).
 - D. *Raise a Question of Privilege*.
- _____ 19. **When a debatable motion is pending, the FFA president has the right to:**
- A. Debate motions without relinquishing the chair.
 - B. Allow members who make motions to debate first and last.
 - C. Vote when it is by ballot, or when his/her vote will affect the result.
 - D. Deny debate of members who are not in favor of the pending motion.
- _____ 20. **What is the correct order for the three basic steps used in the consideration of a *Main Motion*?**
- A. A member makes a motion, another member seconds the motion, the chair states the question on the motion.
 - B. The chair puts the motion, members debate the motion, and the chair announces the result of the vote.
 - C. Members debate the motion, the chair puts the motion, and the chair announces the result of the vote.
 - D. The chair states the question on the motion, a member makes a motion, and a member makes a second.

- _____ **21. A Point of Order:**
- A. Is a subsidiary motion.
 - B. Is amendable as to indicate which member made the breach of order.
 - C. May interrupt a member speaking.
 - D. Requires a second if the president made the breach of order.
- _____ **22. The purpose of the motion to *Commit or Refer* is to:**
- A. Require the assembly to make a commitment to adopt a pending motion.
 - B. Stop debate on a pending motion and take a standing vote.
 - C. Reject or kill a motion before it is introduced.
 - D. None of the above are correct.
- _____ **23. Which two of the following are not a duty or responsibility of the sentinel as listed in the *Official FFA Manual*?**
- A. Keeps the meeting room comfortable and keeps the chapter equipment in proper condition.
 - B. Welcomes guests and visitors and assists the president in maintaining order.
 - C. Posts a copy of each meeting agenda and keeps on hand a copy of the chapter constitution.
 - D. Keeps the meeting room comfortable and assists with special features and refreshments.
- _____ **24. The *Official FFA Manual* lists the order of business to conduct an FFA chapter meeting. The two items immediately following unfinished business and general orders are:**
- A. Closing ceremony and announcements.
 - B. New business and special features.
 - C. Reports of officers, boards, and standing committees and reports of special (select or ad hoc) committees.
 - D. Special orders and closing ceremony.
- _____ **25. When setting up the meeting room, as described in the current edition of the *Official FFA Manual*, which station number (2, 3, 4, or 5) has an ear of corn as a station marker?**
- A. 2
 - B. 3
 - C. 4
 - D. 5

FFA MEETING ROOM ARRANGEMENT DIAGRAM

