

WRITTEN EXAMINATION

FOR THE

2017 NATIONAL

FFA

CONDUCT OF CHAPTER MEETINGS

LEADERSHIP DEVELOPMENT EVENT

WRITTEN BY

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PRP, PAP, LP

NAME (Print in CAPITAL letters): _____ **STATE:** _____

ADVISOR NAME (Print in CAPITAL letters): _____

DIRECTIONS:

DO NOT OPEN THIS TEST UNTIL DIRECTED BY THE EXAM PROCTOR.

Read each question carefully and place the one, **best** answer in the blank to the left of each question. Then transfer the answer to the computer answer sheet. If the class of a specific motion is not named for a question, it belongs to the class as listed in the permissible motions list in the rules for this Leadership Development Event. You will be allowed 30 minutes to complete the test. Remember to answer all 25 questions.

_____ 1. The purpose of making a *Point of Order* at an FFA Chapter meeting is to:
A. provide a brief meeting break.
B. kill a *Main Motion*.
C. require that the chair make a ruling to enforce rules.
D. direct a question to the chair concerning parliamentary law.

_____ 2. Which subsidiary motion below cannot be amended?
A. *Postpone Indefinitely*
B. *Amend*
C. *Commit or Refer*
D. *Postpone to a Certain Time (or Definitely)*

_____ 3. A *Parliamentary Inquiry* may interrupt a speaker and:
A. requires a second.
B. is not amendable.
C. is debatable.
D. requires a two-thirds vote to be adopted.

_____ 4. The main purpose of a *Main Motion* is to:
A. refer a motion to a committee.
B. demand a vote to decide a *Point of Order*.
C. kill a privileged motion.
D. bring new business before the assembly.

_____ 5. Which two motions below are **neither** debatable **or** amendable?
A. *Main Motion* and *Amend*
B. *Postpone to a Certain Time (or Definitely)* and *Parliamentary Inquiry*
C. *Point of Order* and *Division of the Assembly*
D. *Recess* and *Raise a Question of Privilege*

_____ 6. The purpose of the subsidiary motion to *Amend* is to:
A. ask an urgent question regarding the privileges of the assembly.
B. modify a motion that is pending before it is voted on.
C. refer a pending motion to a committee.
D. require a standing vote after a voice vote is taken.

_____ 7. Which motion below requires a second **AND** is debatable?
A. *Commit or Refer*
B. *Previous Question*
C. Privileged motion to *Recess*
D. *Point of Order*

_____ 8. An example of a motion that opens the *Main Motion* to debate is:
A. *Parliamentary Inquiry*
B. *Postpone to a Certain Time (or Definitely)*
C. *Previous Question*
D. *Postpone Indefinitely*

_____ 9. Which motion below requires a second and can be amended and debated?
A. *Postpone Indefinitely*
B. Privileged motion for a *Recess*
C. *Postpone to a Certain Time (or Definitely)*
D. Incidental motion to call for a *Division of the Assembly*

- ____ 10. Assume there are 30 FFA members at a chapter meeting. If 21 members cast a vote on the *Previous Question*, what is the minimum number of votes it would take to adopt it?
- A. 14
 - B. 16
 - C. 11
 - D. None. A vote is not taken because the chair makes a ruling.
- ____ 11. Which motion below may interrupt a speaker **AND** is not debatable?
- A. *Postpone to a Certain Time* (or *Definitely*)
 - B. *Raise a Question of Privilege*
 - C. *Amend*
 - D. *Postpone Indefinitely*
- ____ 12. Based on the *Official FFA Manual*, reading and approval of the minutes for the FFA order of business immediately follows:
- A. opening ceremony.
 - B. new business.
 - C. unfinished business.
 - D. announcements.
- ____ 13. Based on the *Official FFA Manual*, which one of the following is a duty of the FFA Vice-President?
- A. Be responsible for chapter correspondence.
 - B. Collect dues and special assessments.
 - C. Welcome guests and visitors.
 - D. Coordinate all committee work.
- ____ 14. Which one of the following motions does not need to be seconded?
- A. *Raise a Question of Privilege*
 - B. *Recess*
 - C. *Main Motion*
 - D. *Postpone Indefinitely*
- ____ 15. Which motion would you make if you wanted to stop debate on a pending motion and take a vote on it immediately?
- A. *Parliamentary Inquiry*
 - B. *Amend*
 - C. *Commit or Refer*
 - D. *Previous Question*
- ____ 16. Which statement below is **TRUE** about the motion to *Postpone to a Certain Time* (or *Definitely*)?
- A. It requires a majority vote to be adopted.
 - B. It may be used to interrupt a speaker.
 - C. It is not amendable or debatable.
 - D. It does not require a second.
- ____ 17. The subsidiary motion to *Commit or Refer*:
- A. is in order when another FFA member has the floor.
 - B. can be applied to a pending *Main Motion*.
 - C. cannot be amended.
 - D. requires a two-thirds vote to be adopted.
- ____ 18. An FFA member who has begun speaking on a motion after they have been assigned the floor cannot be interrupted by a motion to:
- A. call for a *Point of Order*.
 - B. *Raise a Question of Privilege*.
 - C. request a *Parliamentary Inquiry*.
 - D. *Amend*.

- ____ 19. Assume a *Main Motion* and the subsidiary motion to *Postpone Indefinitely* are pending at a regular FFA meeting. Which statement below is **TRUE** regarding *Postpone Indefinitely*?
- A. A member is allowed to debate it three times.
 - B. The maker of the motion cannot speak against it.
 - C. Any member can offer amendments on the motion.
 - D. A *Point of Order* cannot be called while the motion is pending.
- ____ 20. Which of the following statements is incorrect regarding a *Main Motion*?
- A. It must be seconded.
 - B. It can be amended.
 - C. It requires a unanimous vote to be adopted.
 - D. A member may not be interrupted to make it.
- ____ 21. If you wanted to ask the presiding officer a question concerning parliamentary law, you would make a motion called a:
- A. *Parliamentary Referral*.
 - B. *Parliamentary Point of Order*.
 - C. *Parliamentary Question*.
 - D. *Parliamentary Inquiry*.
- ____ 22. A *Division of the Assembly*:
- A. is classified as a privileged motion.
 - B. requires a standing vote at a meeting with 50 members in attendance.
 - C. allows a request from a member that parliamentary rules be followed.
 - D. introduces new business to the assembly.
- ____ 23. If the presiding officer does not want to make a ruling on a *Point of Order*:
- A. a ruling is not made.
 - B. the vice-president makes the ruling.
 - C. the assembly decides the ruling by a majority vote.
 - D. the decision is automatically *Postponed Indefinitely* without a vote of the assembly.
- ____ 24. Based on the *Official FFA Manual*, which FFA officer maintains member attendance and activity records and issues membership cards?
- A. Vice President
 - B. Treasurer
 - C. Sentinel
 - D. Secretary

- ____ 25. Use the FFA meeting room arrangement diagram below to answer the following question:
Which station number (2, 3, 4, or 5) is occupied by the chapter advisor?
A. 2
B. 3
C. 4
D. 5

FFA MEETING ROOM ARRANGEMENT DIAGRAM

